

# **BOARD OF COUNTY COMMISSIONER'S**

## **MINUTES**

**October 31, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31st day of October, 2011, in meeting room 200 of the Cleveland County Office Building by Vice Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman

Rusty Sullivan, Member

Tammy Howard, Secretary

Chairman George Skinner was absent.

Others present were: Assistant District Attorney David Batton, Denise Ellison, Melinda Duke, Brenda Wakeman, Peggy Laizure, Jim Williams, Dan Cary, David Houck, Valerie Breakall, Gayla Sukenis, James Johnson, Andy Rieger and Georgia Berry.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of October 24, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to Accept and Award at a later date County Bid #SHE-1528 – One-Year (1) Non-Encumbered Contract for Inmate Clothing for Cleveland County. The bid term will be in effect for one (1) year commencing from bid award date through and including 12 months.

<b>CLEVELAND COUNTY BID SUMMARY</b>			
List of Individual Bidders			
	<b>Harvey Sales</b>	<b>Bob Barker Company Inc.</b>	<b>Robinson Textiles Inc.</b>
BID: #SHE-1528	1	2	3
<b>List of Individual Items</b>			
<b>INMATE CLOTHING- COLOR ORANGE:</b>			
<b>SHIRTS:</b>			
<b>SMALL:</b>			
BRAND NAME:	CILSS-S	TOS-S	RobTex.RTVS
COST:	\$8.61	\$4.44	\$4.40
<b>MEDIUM:</b>			
BRAND NAME:	CILSS-M	TOS-M	RobTex.RTVS
COST:	\$8.61	\$4.58	\$4.40
<b>LARGE:</b>			
BRAND NAME:	CILSS-L	TOS-L	RobTex.RTVS
COST:	\$8.61	\$4.99	4.75
<b>1XL:</b>			
BRAND NAME:	CILSS-XL	TOS-XL	RobTex.RTVS
COST:	\$8.61	\$5.23	4.75
<b>2XL:</b>			
BRAND NAME:	CILSS-2X	TOS-2XL	RobTex.RTVS
COST:	\$8.83	\$5.33	4.75
<b>3XL:</b>			
BRAND NAME:	CILSS-3X	TOS-3XL	RobTex.RTVS
COST:	\$9.59	\$5.55	\$4.75
<b>4XL:</b>			
BRAND NAME:	CILSS-4X	TOS-4XL	RobTex.RTVS
COST:	\$9.81	\$6.12	\$5.10
<b>5XL:</b>			
BRAND NAME:	CILSS-5X	TOS-5XL	RobTex.RTVS
COST:	\$10.36	\$6.58	\$5.10
<b>6XL:</b>			
BRAND NAME:	CILSS-6X	TOS-6XL	RobTex.RTVS
COST:	\$10.90	\$6.58	\$5.10
<b>8XL:</b>			
BRAND NAME:	CILSS-8X	TOS-8XL	RobTex.RTVS
COST:	\$14.17	\$6.92	\$6.45
<b>10XL:</b>			
BRAND NAME:	CILSS-10X	TOS-10XL	RobTex.RTVS
COST:	\$17.06	\$7.66	\$6.45

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, Rod Cleveland moved, seconded by Rusty Sullivan, to Accept and Award at a later date County Bid #SHE-1530 – One Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the County Election Board. The bid term will be from November 15, 2011 through November 14, 2012. Agenda item should have read #EB-1530.

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>Mid-West Printing Company 1</b>	<b>Royal Printing Company, Inc. 2</b>	
BID: #EB-1530			
DEPT: Election Board			
DATE OPENED: 10-31-11			
<b>List of Individual Items</b>			<b>Awarded To:</b>
List of Individual Items			<b>Tabled 10-31-11</b>
One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board			
The bid term will be from November 15, through November 14, 2012			
<b>REGULAR BALLOTS</b>			
MAXIMUM QUANTITY PER ELECTION	N/A	---	
UNIT PRICE PER BALLOT:			
<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.21	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$.0215	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.22	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>ABSENTEE BALLOTS</b>			
MAXIMUM QUANTITY PER ELECTION	N/A	---	
UNIT PRICE PER BALLOT:			
<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.21	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$.0215	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.22	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>SAMPLE BALLOTS</b>			
MAXIMUM QUANTITY PER ELECTION	N/A	---	
UNIT PRICE PER BALLOT:			
<b>8.5 X 14.0 Inches:</b>	\$0.16	\$0.21	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 17.0 Inches:</b>	\$0.18	\$.0215	
Add'l Cost for Color Distinction:	\$0.02	N/A	
<b>8.5 X 19.0 Inches:</b>	\$0.20	\$0.22	
Add'l Cost for Color Distinction:	\$0.02	N/A	
Note Exception:	A One time \$40.00 set-up will be charged per Election Date regardless of number of styles. Bid prices include all charges for freight, F.O.B. with inside delivery.	Above price includes printing on white paper with one color bar printed at the top of the first page of every stapled book of 100. For example: ballot numbers 001, 101, 201, etc. Price also includes shipping. If you have any questions, feel free to contact Kelly Thomas at 405/235-8581 or 800/422-5568	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to Award County Bid #SHE-1525 – One Year (1) Non-Encumbered Contract for Inmate Sandals for Cleveland County to Bob Barker Co. Inc. at \$2.40 per pair. The bid term will be from bid award date through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to Award County Bid #1526 – Non-Encumbered Contract for the purchase and delivery of Duty Belts & Flashlights for Detention Officers’ Uniforms, for the Cleveland County Sheriff’s Office. Handcuffs will be re-bid at a later date. Agenda item should have read #SHE-1526.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to Award County Bid #SHE-1527 – Non-Encumbered Contract for the purchase and delivery of Hanging Inmate Property Bags for the Cleveland County Sheriff’s Office to HBD Inc., dba Pacific Concepts at \$13 each. Low bidder did not meet specifications.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the minutes of the September 12, 19, 26 and October 3, 2011 Regular Meetings until George Skinner could be there.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Director of Safety and Emergency Management Dan Cary, Rod Cleveland moved, seconded by Rusty Sullivan, to strike a burn ban. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve the Resolutions for Disposing of Equipment from Crossroads Youth & Family Services, Inc. for the following inventory items:

- |              |                   |                    |
|--------------|-------------------|--------------------|
| a. #WG199-28 | HON Chairs        | Junked/Transferred |
| b. #WG199-32 | HON Armless Chair | Junked/Transferred |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Resolutions for Disposing of Equipment from the Court Clerk’s Office and Judge’s Offices:

- |              |                            |        |
|--------------|----------------------------|--------|
| a. #J220-426 | Computer                   | Traded |
| b. #JCP294   | Computer, Keyboard & Mouse | Traded |
| c. #J218.202 | DC 7600 PC                 | Traded |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the contract between the Cleveland County Sheriff’s Department and Moore Norman Technology Center to furnish law enforcement and school resource officer functions from July 1, 2011 to June 30, 2012 at MNTC Franklin Road Campus at a cost of \$99,827.80, which 1/12<sup>th</sup> will be paid monthly beginning August, 2011, until David Batton has a chance to review the contract.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rusty Sullivan, to Approve the following Cash Fund Appropriations:

- a. County Sheriff Federal Share Revenue \$ 19.08

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #2 Warehouse:**
  - 12-2495 – T2A A Weldors Supply, Inc. \$ 750.00
  - 12-2496 – T2A Bruckner’s Truck Sales, Inc. \$ 1,500.00
  - 12-2497 – T2A C. L. Boyd Company, Inc. \$ 1,000.00
  - 12-2498 – T2A Hydradyne Hydraulics \$ 1,200.00
  - 12-2499 – T2A MHC Kenworth - OKC \$ 1,500.00
  - 12-2500 – T2A Maxwell Supply Company \$ 750.00
  - 12-2512 – T2A FireCo of Oklahoma, Inc. \$ 1,500.00
  - 12-2513 – T2A Certified Laboratories \$ 2,500.00
- b. **District #3 Warehouse:**
  - 12-2446 – T2A Vulcan Signs \$ 1,500.00
  - 12-2453 – T2A Dave’s Small Engine Repair \$ 1,000.00
- c. **Commissioner’s Office:**
  - 12-2480 – R2 Casa \$31,000.00
- d. **County Sheriff’s Office:**
  - 12-2443 – CCJC2 T.D.’s Radio, Inc. \$ 1,000.00
  - 12-2476 – CFBRE2 Federal Express Corporation \$ 200.00
- e. **Building Maintenance:**
  - 12-2459 – SM2 American Elevator Co., Inc. \$ 2,000.00
  - 12-2460 – SM2 Empire Paper Company \$ 3,000.00
- f. **Cleveland County Fair Board:**
  - 12-2474 – FF2 OPUBCO Communications \$ 1,500.00

- g. **Cleveland County Health Department:**
  - 12-2491– MD2     Norman Regional HME     \$    300.00
  - 12-2507 – MD2     Miranda Janet Marie Steffen   \$10,605.60

- h. **Election Board:**
  - 12-2501 – SL2     Eureka Water Company     \$    150.00
  - 12-2502 – SL2     Copelin’s Office Center     \$ 2,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 12-1132 – T2A                      12-0214 – FF2
- 12-1225 – T2A
- 12-1677 – T2A

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$        65,341.20
b. Highway Fund	131,185.01
c. Health Fund	6,118.41
d. Sheriff Service Fee Fund	17,559.64
e. Sheriff Revolving Fund	5,025.52
f. SCA 2010 Grant Fund	394.23
g. Treasurer’s Certification Fee Fund	5,204.69
h. Treasurer’s Sales Tax Cash Fund	645,173.48
i. Fair Board Fund	2,151.32

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

There was no New Business brought before the Board.

There was no Miscellaneous Discussion.

Rusty Sullivan moved, seconded by Rod Cleveland, to Adjourn.

(Clerk’s note: Agenda was posted October 28, 2011, at 8:09 a.m.)